

1001 S. Valley View Blvd. • Las Vegas, NV 89153

June 21, 2010

Dear NvWARN Member,

Minutes from the June 21, 2010 meeting are as follows:

- Chair Kirk Medina opened the meeting by welcoming all NvWARN members present in the room, on the video conference display from Carson City, and on the conference call. There were seven members in the meeting room, four on video conference, and another three participating by conference. Introductions of all members took place. The posted agenda was generally followed and the following minutes reflect the conversations and comments of the members.
 - January and April Meeting minutes reviewed and approved.
 - It was noted the minutes were not part of this Meeting notice packet nor were they available on the website
 - This will be improved on for the next meeting
 - Kirk also informed the group the absence of Vice Chair Mike Ariztia was absent to a deployment with the military Reserves
- Prospective new member discussion indicated:
 - Tonopah has contacted the NvWARN and is in the process of obtaining their Board of Director approval of the NvWARN agreement
 - Dan Tarnowski, Nevada Rural Water Association, indicated they were marketing NvWARN heavily to the small systems and Counties across Nevada
 - Approximately 151 system contacts have been made with Moapa and Pioche systems expressing the most interest
 - More than 92 percent indicated they would pursue additional information
 - On the County front, Dan explained they have shared information on standardizing electrical connections and emergency generator information. Of 11 contacted, five have standards similar to the NvWARN proposed standard and the remaining six were looking into their equipment configurations
- Resource Typing and Equipment Listings:
 - Secretary Steve Anderson briefed the information on the website is current and for the next step in gathering would be for Steve to begin calling the member agencies for updates and verification
 - Elaine Houser, Clark County Water Reclamation, indicated the data was submitted to Clark County Office of Emergency Management and Homeland Security and she was awaiting a consolidated report from them. This report would cover additional Clark County groups and would be shared when available

- Emergency Contact information and NDEP 24-Hour Contact Desk:
 - Steve indicated the existing contact list would be reviewed while making the calls for Resource Typing and Equipment Listing updates
 - NDEP Bureau Chief Jennifer Carr questioned how we envisioned the use of her 24-hour Contact Desk to activate the NvWARN. This was used as the lead in to the next Agenda topic

- NvWARN Activation, e-mail notifications, Interstate Mutual Aid, Website, and Grant Funding
 - Past Chair Kevin Fisher stated, with the groups support, he would pursue Grant Funding for website improvements to include activation and notification functions
 - Concept would be to provide an e-mail to all members when an agency is requesting assistance or supplies on the NvWARN website
 - Concept would for any member with access to the site to activate NvWARN with enough situation information and resource requests for all members to be aware of the situation
 - Elaine commented the process should also include the ability to text the information to members
 - Elaine also indicated if the activation process could include some method of classifying the situation. Use of Levels (1, 2, 3...) or type of supported needed might be beneficial to responding agencies
 - Kevin indicated LVVWD has been contacted to work out specific Interstate Mutual Aid agreements with Los Angeles Power and Water and East Bay Municipal Utility District. After some discussion it was agreed for Kevin to pursue these agreements independent of NvWARN while NvWARN would continue the process of working with CaWARN and AzWARN at upcoming joint meetings

- By-Law changes:
 - Article III, Section 4 – Notice of Meetings. Remove the reference to Nevada Open Meeting Law
 - Article IV, Section 9 – Resignation, Termination, and Absences. Change three-fourths vote of membership to simple majority
 - Both items were Approved and will be reflected in the Bylaws posted to the website

- National WARN Website Changes
 - Kirk indicated the changes proposed at the last National WARN meeting are to be implemented any day
 - Just after the Meeting, Kirk verified they have been implemented. Here is the link to use: <http://nationalwarn.org>

- Open Discussion
 - Kevin shared information from Jim O'Brien on three pending Statewide Exercises set for later this year. The Concept and Objectives Meeting Minutes will be included with NvWARN Meeting Minutes
 - NDEP staff member Rob Palmer shared information on an existing Spill Reporting System as it relates to gathering event information and activating a spill response. This is done through NDEP's 24 Hour Contact system

- Rob also shared information on some recently completed or planned emergency response exercises
- Next meeting will be a joint meeting date and time will be during the CA/NV AWWA Conference currently scheduled for October in Sacramento, California.
- The next NvWARN only Meeting will be in December
- Meeting adjourned at 10:15 am

Sincerely

A handwritten signature in black ink, appearing to read "Kirk Medina". The signature is fluid and cursive, with a large loop at the end.

Kirk Medina
NVWARN Chair
medinak@cityofnorthlasvegas.net